Verification and Procedure for Attending the 2026 Annual General Meeting of Shareholders via Electronic Means (E-AGM)

The Company will convene the 2026 Annual General Meeting of Shareholders on 23 April 2026 at 1:00 p.m., which will be conducted via electronic means (E-AGM) in accordance with the Royal Decree on Electronic Meetings B.E. 2563 (2020).

The Company also provides an e-Proxy Voting service through the TSD Investor Portal, as illustrated in the following image.

Individual shareholders who are members of the Investor Portal and have completed identity verification via NDID (National Digital ID) can access the system through the Investor Portal (IVP). For mutual funds managed by asset management companies, and foreign juristic persons whose securities are under the care of custodians, access can be made through the 'e-Proxy Voting for Intermediaries' system.

The system will be available from one day after the date of dispatch of the Notice of Meeting until 5:00 p.m. on the business day preceding the meeting date.

Shareholders who wish to grant a proxy electronically by themselves through this system may proceed by following the steps below:

- Log in to the TSD Investor Portal system, or go to http://ivp.tsd.co.th/signin, or scan the QR Code shown above to access the website.
- Select the "Other Transactions" menu.
- Select the menu: "Proxy Appointment / AGM Voting" and then choose "Proceed / Edit"
- Accept the Terms of Service.
- Check the status of your ID card to activate the Proxy Appointment / AGM Voting service.
- Verify your identity by entering the Laser Code and validating the information with the Department of Provincial Administration (DOPA).
- Click "OTP Request" to receive an OTP code for transaction verification.
- Click on the security name to proceed with the Proxy Appointment / AGM Voting.
- The system will display the shareholder's entitlement details and the list of proxy holders.
- Click to select the director whom you wish to appoint as your proxy.
- Click to assign proxy voting for each agenda item, then press the "Next" button to proceed to the next agenda item.
- Once voting for all agenda items has been completed, the system will display the Proxy Form for review or download. After reviewing, click the "Close" button on the displayed Proxy Form (Form B).

This year, the Company will bear the stamp duty fee in the event that you use the electronic proxy appointment service (e-Proxy Voting) provided by TSD as mentioned above.

If you are an individual shareholder who is not yet a member of the TSD Investor Portal, you may register for membership using the following methods:

How to Register for the TSD Investor Portal

Link : https://www.set.or.th/th/tsd/services/investors/e-services/investor-portal

Registration Requirements

- Be an individual securities holder.
- Have a mobile phone number (registered in Thailand) to receive OTP codes via SMS.
- Have an email address to receive registration confirmation and updates regarding securities-related benefits.

The registration steps are as follows:

1. Register for membership at the following link: https://www.set.or.th/th/tsd/services/investors/e-services/investor-portal
2. Select the type of identification card for registration.
3. Enter your 13-digit national ID number and click “Next” to proceed.
4. Review the terms and conditions for using the TSD Investor Portal.

- Select the check box to accept the terms and conditions.
- Click the “NEXT” button to proceed.

5. For identity document verification and photo capture (for Thai shareholders using a device with camera capability):

- Enter the Laser Code on the back of your national ID card, title, first name – last name, and date of birth.
- Click the “Verify with the Department of Provincial Administration” button.

6. Select the identity verification method:

- Take a photo of your original national ID card and a photo of your face holding the ID card, and proceed with identity verification via ThaID; or
- Take a photo of your original national ID card and verify your identity via NDID (you must have the Mobile Banking application of the bank you select for verification).
- Click the “Capture” button and then click “Confirm”.
- Click the “NEXT” button to proceed.

7. Open the ThaID application or the selected bank’s mobile application and complete the identity verification process as instructed in the application.

8. Return to the TSD Investor Portal registration page and provide the required registration information:

- Username (email)
- Password
- Mobile phone number
- Click the “OTP Request” button
- Click the “Next” button

9. The system will confirm that your registration information has been successfully recorded.
10. Click the “Finish” button.
11. The registration result will be notified via SMS/email to the contact details you provided within the next business day.
12. Once your registration is approved by TSD, you can log in to the system using your Username (email) and Password.

If any shareholder does not wish to use the e-Proxy Voting Service mentioned above, and instead wishes to attend the Shareholders’ Meeting in person or appoint another person as proxy to attend the meeting, please refer to the registration procedures and usage guidelines for the Quidlab E-Meeting system (for shareholders) as provided in Enclosure 9 and Enclosure 10. Under this method, shareholders must complete the identity verification process to participate in the Shareholders’ Meeting during the period from 27 March 2026 at 09:00 a.m. to 22 April 2026 at 05:00 p.m.

The procedures for shareholder registration to attend the Shareholders’ Meeting, proxy appointment to the Company’s Independent Director, and submission of questions in advance through the Quidlab E-Meeting system are as follows:

1. Registration of Intent to Attend the Shareholders’ Meeting

Shareholders who wish to register their intention to attend the meeting may do so by accessing the website link or scanning the QR Code provided in the meeting invitation documents you received. The registration instructions, together with illustrative images, are provided in Enclosure 9. The required documents for each case are as follows:

1.1 Individual shareholders who wish to attend the meeting by themselves must upload the following documents into the Quidlab system:

- The meeting invitation letter signed by the shareholder; and
- A copy of the shareholder's valid identification card, certified as a true copy (or a copy of a valid passport, certified as a true copy, in the case of foreign shareholders). If there has been any change of name/surname, supporting evidence of the name change must also be provided.

1.2 Individual shareholders who wish to appoint another person to attend the meeting on their behalf must upload the following documents to the Quidlab system:

- The meeting invitation letter signed by either the proxy grantor or the proxy holder; and
- A duly completed proxy form, using either Proxy Form A or Proxy Form B (only one form may be used), signed by both the proxy grantor and the proxy holder, with stamp duty affixed in full (Baht 20); and
- A copy of the proxy grantor's valid identification card, certified as a true copy (or a copy of a valid passport, certified as a true copy, in the case of foreign shareholders). If the shareholder's name/surname has been changed, supporting evidence of the name change must also be provided; and
- A copy of the proxy holder's valid identification card, certified as a true copy (or a copy of a valid passport, certified as a true copy, in the case of foreign individuals). If the proxy holder's name/surname has been changed, supporting evidence of the name change must also be provided.

1.3 Thai juristic shareholders whose authorized signatory wishes to attend the meeting in person must upload the following documents to the Quidlab system:

- The meeting invitation letter signed by the authorized signatory of the juristic person; and
- A duly completed proxy form, using either Proxy Form A or Proxy Form B (only one form may be used), signed by both the proxy grantor and the proxy holder, with stamp duty affixed in full (Baht 20); and
- A copy of the authorized signatory's valid identification card, certified as a true copy (or a copy of a valid passport, certified as a true copy, in the case of foreign authorized signatories). If there has been any change of name/surname, supporting evidence of the name change must also be provided; and
- A copy of the company's Certificate of Incorporation issued by the Ministry of Commerce, dated no more than 1 month prior to the meeting date, certified as a true copy by the authorized signatory and affixed with the company seal (if any).

1.4 Thai juristic shareholders whose authorized signatory wishes to appoint another person to attend the meeting on their behalf must upload the following documents to the Quidlab system:

- The meeting invitation letter signed by the proxy holder; and
- A duly completed proxy form, using either Proxy Form A or Proxy Form B (only one form may be used), signed by both the proxy grantor and the proxy holder, with stamp duty affixed in full (Baht 20); and
- A copy of the authorized signatory's valid identification card, certified as a true copy (or a copy of a valid passport, certified as a true copy, in the case of foreign authorized signatories). If there has been any change of name/surname, supporting documents evidencing the name change must also be provided; and
- A copy of the company's Certificate of Incorporation issued by the Ministry of Commerce, dated no more than 1 month prior to the meeting date, certified as a true copy by the authorized signatory and affixed with the company seal (if any); and
- A copy of the proxy holder's valid identification card, certified as a true copy (or a copy of a valid passport, certified as a true copy, in the case of foreign proxy holders). If there has been any change of name/surname, supporting documents evidencing the name change must also be provided; and
- If any sub-delegation of authority has been made, a copy of the power of attorney for each level of delegation must also be submitted.

1.5 Foreign investors who have appointed a custodian in Thailand to hold and manage their shares must upload the following documents to the Quidlab system:

- The meeting invitation letter signed by the proxy holder; and
- Proxy Form C, duly completed and signed by both the authorized signatory of the custodian (as the proxy grantor), and the proxy holder, with stamp duty affixed in full (Baht 20 per form); and
- A certified true copy of the document confirming that the signatory on behalf of the custodian is authorized to operate the custodian business, certified by the authorized signatory of the custodian and affixed with the custodian's corporate seal (if any); and
- A certified true copy of the custodian's Certificate of Incorporation, issued by the Ministry of Commerce not more than 1 month prior to the meeting date, certified by the authorized signatory of the custodian and affixed with the corporate seal (if any); and
- A certified true copy of the identification card of the authorized signatory of the custodian (or a certified true copy of a valid passport in the case of a foreign national); and
- A power of attorney from the shareholder appointing the custodian to execute the proxy form on the shareholder's behalf, with stamp duty duly affixed; and
- A certified true copy of the proxy holder's valid identification card (or a certified true copy of a valid passport in the case of a foreign national).

2. In the Case Where a Shareholder Wishes to Appoint the Company's Independent Director as Proxy Shareholders may appoint Mr. Chaloempong Jitkantivong, Independent Director, as their proxy by using the online proxy appointment service (e-Proxy Voting) through the TSD Investor Portal, as mentioned earlier. Alternatively, if shareholders prefer to use the Quidlab channel, the following supporting documents must be uploaded to the system:

2.1 Individual shareholders who wish to appoint the Independent Director as their proxy must upload the following documents to the Quidlab system:

- The meeting invitation letter signed by the proxy grantor; and
- A duly completed proxy form, using either Proxy Form A or Proxy Form B (only one form may be used). (The Company recommends using Proxy Form B and specifying the voting instructions for each agenda item.) The proxy form must be signed by the proxy grantor, with stamp duty affixed in full (Baht 20); and
- A copy of the proxy grantor's valid identification card, certified as a true copy (or a copy of a valid passport, certified as a true copy, for foreign shareholders). If there has been any change of name/surname, supporting evidence of the name change must also be provided; and

2.2 Juristic shareholders who wish to appoint the Independent Director as their proxy must upload the following documents to the Quidlab system:

- The meeting invitation letter signed by the proxy holder; and
- A duly completed proxy form, using either Proxy Form A or Proxy Form B (only one form may be used). (The Company recommends using Proxy Form B and specifying the voting instructions for each agenda item.) The proxy form must be signed by the authorized signatory of the juristic person, with stamp duty affixed in full (Baht 20); and
- A certified true copy of the authorized signatory's valid identification card (or a certified true copy of a valid passport in the case of foreign nationals). If there has been any change of name/surname, supporting evidence of the name change must also be provided; and
- A certified true copy of the juristic person's Certificate of Incorporation issued by the Ministry of Commerce, dated no more than 1 month prior to the meeting date, certified by the authorized signatory and affixed with the company seal (if any).

2.3 Foreign investors whose shares are held and managed by a custodian in Thailand and who wish to appoint the Company's Independent Director as proxy must upload the following documents to the Quidlab system:

- The meeting invitation letter signed by the authorized signatory of the custodian; and
- Proxy Form C, duly completed and signed by the authorized signatory of the custodian (as the proxy grantor), with stamp duty affixed in full; and
- A certified true copy of the document confirming that the signatory of the proxy form is authorized to operate the custodian business, certified by the authorized signatory of the custodian and affixed with the custodian's corporate seal (if any); and

- A certified true copy of the custodian's Certificate of Incorporation, issued within 1 month prior to the meeting date, certified by the authorized signatory of the custodian and affixed with the corporate seal (if any); and
- A certified true copy of the authorized signatory's valid identification card (or a certified true copy of a valid passport in the case of a foreign national); and
- A power of attorney from the shareholder authorizing the custodian to execute the proxy form on behalf of the shareholder, with stamp duty duly affixed; and
- A certified true copy of the proxy holder's valid identification card (or a certified true copy of a valid passport in the case of a foreign national).

In all cases where documents are executed abroad, such documents should be notarized by a Notary Public.

Once the Company has verified the shareholder information as of the Record Date, the Company will issue a Username and Password to the shareholder via email for use in accessing the system on the date of the 2026 Annual General Meeting of Shareholders.

Note: For registration to attend the meeting in person and/or proxy appointment for attending the meeting, the Company provides two registration channels this year, as follows:

1. **Online proxy appointment (e-Proxy Voting) via the TSD Investor Portal, as previously described. (The Company will bear the stamp duty fee for proxy appointments made through this channel to support paperless processes.)**
2. **Submission of documents for verification through the electronic channel of the Quidlab system, the service provider for electronic shareholders' meetings. (Shareholders are responsible for the stamp duty fee themselves when using this channel.)**

Shareholders are requested to prepare the required documents as specified above in Enclosure 8, and follow the document-submission procedures via the Quidlab electronic system as outlined in Enclosure 9.

To ensure the accuracy, completeness, and promptness of shareholders' rights verification; to prevent delays or loss of documents; to protect against unauthorized access to personal information; and to reduce risks of document forgery or impersonation, the Company requests that shareholders register to attend the meeting or appoint a proxy using only one of the electronic methods specified above.

3. **Participation in the Meeting via Electronic Media (E-AGM)**

   Shareholders are requested to study the User Guide for the e-Shareholder Meeting System (for Shareholders) provided in Enclosure 10.

4. **Submission of Questions in Advance**

Shareholders may submit advance questions related to each agenda item by 15 April 2026 via email to: nat@asphere.co. Shareholders or proxy holders who attend the meeting on the meeting date will still be able to ask questions during the relevant agenda items.

5. Contact Channel

If shareholders have any additional questions regarding participation in the 2026 Annual General Meeting of Shareholders, please contact: nat@asphere.co

For the purpose of conducting the Annual General Meeting of Shareholders via electronic means (E-AGM), the Company will collect, use, and disclose the personal data of shareholders in order to comply with legal requirements and to facilitate the shareholders' participation in the meeting. Such processing of personal data is carried out in accordance with the Personal Data Protection Notice for the 2026 Annual General Meeting of Shareholders, provided in Enclosure 11